

TRIPURA GAZETTE



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PART-- I--Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

MAHARAJA BIR BIKRAM UNIVERSITY

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NO.F.4(13)/MBBU/Act-Stat-Ord -Reg/2018/2097 Dated, Agartala, the 30th September, 2020.

**[Approved by the Honourable Chancellor, vide Governor's Secretariat
U.O.No. 87/RB/2020 dated September 23, 2020]**

NOTIFICATION

In exercise of the power conferred by sub-section (ii) of Section 52 of the Maharaja Bir Bikram University Act, 2015 (Tripura Act No.6 of 2015), I, Satyadeo Poddar, the Vice-Chancellor of the Maharaja Bir Bikram University, hereby notify the Maharaja Bir Bikram University First Regulations, 2018 (First Amendment) with the approval of the Honourable Chancellor, Maharaja Bir Bikram University as under and has brought into force from September 23, 2020:

47 (2):

"Each student has to clear all the courses in any of the previous First, Second, Third, Fourth and Fifth Semesters in corresponding odd/even semester as the case may be. The number of cumulative back paper(s) will be maximum 4 (four) from 2nd Semester to 4th Semester including Regular Semester and back papers. The candidate will have to clear all the back papers up to fifth semester to appear the final sixth semester exam. Students who could not clear the final Bachelor's degree (Sixth semester) Examination, will have to clear the same in the subsequent corresponding Sixth Semester Examination provided that they satisfy the conditions laid down in Regulations 48".

58 (ii):

"There will be re-evaluation/ review of answer papers (except Sessional, Practical and Internal Assessment) which will be on payment of the prescribed fee for each paper/course and surrender of original mark sheet. The rules for Review include the following:

(i) A candidate may apply for Post-Publication review of his/her theoretical answer script(s) in a maximum of 2 (Two) papers [either 2 (Two) Honours or 2 (Two) General or 1 (One) Honours and 1 (One) General paper]. For review of Script(s), a candidate must have to secure a minimum Grade Point 3.0 in the paper(s) asked for review.

(ii) The application for re-evaluation/review should be made in the prescribed form and it should contain specifically the name(s) of the paper(s)/course(s) for re-evaluation/review.

(iii) The work of re-evaluation/review would include fresh marks awarded to each answer in the answer book and re-totaling of the marks. The marks obtained in the re-evaluation/review will be final for the paper(s)/course(s). Even in case of decrease of marks after re-evaluation, decreased marks will be awarded. If however the difference of

marks after review is greater or less than fifteen percent (15%) of total marks of the courses/papers concerned, the script will be sent for reassessment by a Third Examiner, with a formal approval of Vice-Chancellor. In such case, matter will be settled by technical committee headed by Vice-Chancellor.

(iv) Neither the candidate nor any one on his/her behalf would be entitled to be present during the process of re-evaluation/review. They would have the right to see the photocopy of the answer paper(s) only after submitting an application in prescribed format with chalan of Rs. 500/- as inspection fee in favour of MBB University within one month of publication of the review result.

(v) The re-evaluation/review would be arranged by the Controller of Examinations.

(vi) The result of the re-evaluation/review would be intimated to the candidate concerned through Notice Board.

(vii) In case any change is detected during the process of re-evaluation/review [as per paragraph (iii) above] and in such cases, revised mark sheet will be issued after publication of revised results”.

69 (2):

“There would be automatic promotion at the end of Bachelor’s Degree First Semester/ Second Semester/ Third Semester and Fourth Semester with maximum two back papers in each regular Semester Examination to the eligibility conditions as laid down in Regulations 48 for appearing at the examination being satisfied.”

69 (4):

“Each student has to clear all the courses in any of the previous First, Second, Third, Fourth and Fifth Semesters in corresponding odd/even semester as the case may be. The number of cumulative back paper(s) will be maximum 4 (four) from 2nd Semester to 4th Semester including Regular Semester and back papers. The candidate will have to clear all the back papers up to fifth semester to appear the final sixth semester exam. Students who could not clear the final Bachelor’s degree (Sixth semester) Examination, will have to clear the same in the subsequent corresponding Sixth Semester Examination provided that they satisfy the conditions laid down in Regulations 48”.

77:

“Students, who do not have cleared all the courses in any of the previous First and Second semesters of PG Examinations, shall not be eligible to appear at the supplementary examination”.

79:

Promotion:

There would be automatic promotion at the end of M. A. /M. Sc. First Semester/Second Semester/ Third Semester with maximum 2 (two) back papers in each regular Semester Examination and cumulative back Paper(s) from Second Semester to Third Semester will be maximum 4(four) from subject to the eligibility conditions as laid down in

Regulations 76 for appearing at the examination being satisfied. He/ she will have to take these courses in the subsequent semester of the next academic session.

Students failing in one or more courses of any semester examination of odd and even semester shall be eligible to clear these courses in the corresponding semester examination to be held in subsequent years subject to conditions laid down in Regulations 76. Such candidates will be deemed to have passed the paper/ course if she/he obtains 40% (Forty percent) of the total marks (including internal assessment) in the end semester examination."

122 (2):

"There would be automatic promotion at the end of Bachelor's Degree First Semester/ Second Semester/ Third Semester/ Fourth Semester/ Fifth Semester/ Sixth Semester/ Seventh Semester and Eighth Semester with maximum two back papers in each semester up to Eighth Semester in Regular Semester Examination. The number of cumulative back paper(s) will be maximum 4 (Four) from Second Semester to Eighth Semester including Regular Semester and back papers. He/she must clear all the courses (papers) of previous First Semester/ Second Semester/ Third Semester/ Fourth Semester/ Fifth Semester/ Sixth Semester/ Seventh Semester/ Eighth Semester/ Ninth Semester with no back paper to qualify for Tenth Semester Examination subject to the eligibility conditions as laid down in Regulations 48 (1) and Regulations 124 for appearing in the examination being satisfied."

122 (4):

"Each student has to clear all the courses in any of the previous First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth and Ninth semesters in corresponding odd/even semester as the case may be. The students who could not clear the final Bachelor's degree (Tenth Semester) Examination, will have to clear the same in the subsequent corresponding Tenth Semester Examination. Such student shall not however have the benefit of rank or award."

CHAPTER-VI

PH.D. REGULATIONS, 2020

99. In exercise of powers conferred by clause 128 (CHAPTER-IX, Miscellaneous) of FIRST REGULATIONS, 2018 under the Maharaja Bir Bikram University Act, 2015 of MBB University, the MBB University of Agartala, in order to regulate the minimum standards and procedures for award of M.Phil. & Ph.D. Degree in conformity with the University Grants Commission (Minimum Standards and Procedure for award of M.Phil. & Ph.D. Degrees) Regulations, 2016 Dated 05 May, 2016 and for promotion of research, admission & regulation of affairs related to M.Phil. & Ph.D. Degrees in different faculties of the University hereby promulgates the "The MBB University of Agartala, Master of Philosophy (M.Phil.) & Doctor of Philosophy (Ph.D.) Degree Ordinance, 2020".

100. Introduction:

100.1 These Regulations shall be called MBB University Regulations for Doctor of Philosophy (Ph.D. – 2020). In separation of the earlier Rules and Regulations in this regard and as and when any changes or amendment made by the UGC or any such relevant authorities, such changes or amendment shall be the part of the rules and regulations after taking due approval from the Vice-Chancellor, MBB University.

100.2 These regulations shall apply to every candidate applying for enrolment to the Program, registration, conduct of research / study conferment of the Degree of Doctor of Philosophy (Ph.D.) of this University.

100.3 These Rules and Regulations shall come into effect from Academic Year 2020-21.

101. Duration of the Program:

101.1 The Ph.D. Program shall be for a minimum duration of 3 (three) years including Course Work and maximum of 6 years from the date of admission to the Ph.D. Programme.

101.2 The women candidates and persons with disability (more than 40% disability) may be allowed a relaxation of 2 (two) years for Ph.D. in the maximum duration.

101.3 Registration of a candidate of Ph.D. Program shall automatically be cancelled when maximum duration of the Program is over. However, a candidate may be given chance to re-register to the Program afresh on submission of fees. He/she has to pay the entire fees as stipulated to a fresh candidate in addition to re-registration fees. Such candidates shall get a period of 3 (three) years time again to complete his remaining part of the Ph.D. Program from the date of approval of re-registration. For re-registration a candidate has to apply to the authority showing his reason through his/her supervisor. The Vice-chancellor on recommendation of the Supervisor / Dean of concerned Faculty may approve such re-registration which shall be reported to the Ph.D. Committee and Academic Council in its next meeting.

101.4 Procedure for Admission in Ph.D. Program:

101.4.1 The University shall allow a candidate to get admission in the Ph.D. Program when he/she qualifies in RET (Research Eligibility Test) conducted by the MBB University. RET shall be conducted through a written test followed by Viva-Voce examinations. For the selection of the candidates in the RET, one has to acquire 50% out of 100 marks in the RET to be eligible for Viva-Voce of 100 marks. The candidates for Ph.D. programme will be finally selected on the basis of merit in the Viva-Voce and number of seats available in the Department.

101.4.2 A candidate seeking admission in the Ph.D. Program of MBB University shall have a Master Degree or a professional degree declared equivalent to the Master Degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or the equivalent grade 'B' in the UGC seven point scale or an equivalent grade 12 point scale wherever grading system is followed or an equivalent degree from a foreign educational institution accredited from Assessment and Accreditation Agency which is approved, recognised or authorized by an authority, established or incorporated under a law in its home

- country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- 101.4.3 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of Grade, may be allowed for those belonging to SC/ST/OBC (Non Creamy layer) / Differently-Abled and other categories of candidates as per the decision of the Commission communicated from time to time, or for those who had obtained their Master's degree prior to 19th September 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based on the qualifying marks only without the grace mark procedures.
- 101.4.4 Candidates who have cleared the M.Phil. Degree with coursework as per UGC 2009 and 2016 Ph.D. Regulations and having at least 55% marks in aggregate or its equivalent grade B in the UGC seven point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree shall be eligible to take admission in the Ph.D. Program. Such candidate will be exempted from coursework for Ph.D. programme.
- 101.4.5 Course Work completed from any UGC listed University will be transferable to this University and they will directly be admitted in the Ph.D. Program after clearing the Viva-Voce exams from the Department concerned. If any candidate has completed the Course Work as per UGC norms in any University he/she will be eligible to get admitted in Ph.D. programme of MBB University. His/her Course Work credit will be transferred as per UGC norms. Such candidate will be exempted from coursework for Ph.D. programme.
- 101.4.6 The basic eligibility criteria for appearing in the RET shall be the successful completion of post graduate Program or a professional degree declared equivalent to a five year integrated Master s Degree by the corresponding statutory regulatory body recognised by UGC /AICTE/MCI/NCTE/INC/BCI.
- 101.4.7 Each department shall intimate the office of the Controller of Examinations well in advance about the number of seats available for admission to the Ph.D. Program in that year.
- 101.4.8 A foreign national who is a recipient of fellowship for Ph.D. by a foreign institution or an Indian citizen in the receipt of Ph.D. fellowship from Indian Council for Cultural Relations (ICCR) or any other organisation or institution recognised by the Government of India and who is sponsored by his /her Government or similar Government agencies shall not be required to appear at the Ph.D. Entrance test or RET or the case may be.
- 101.4.9 The candidate qualified in the written test being a part of the RET and others who are exempted from appearing at the written test will be treated as candidates to appear as Viva-Voce examination of 100 marks in the concerned department.
- 101.4.10 Admission to the Ph.D. Programme shall be on the basis of subject-wise merit list. RET qualified candidates joining as part-time Ph.D. research scholars shall have to join at the respective departments.
- 101.4.11 The guidelines of Government of Tripura regarding reservation of seats will be adhered to at the time of admission of students to the Ph.D. Program in the departments. Notification of RET shall be made in MBB University website and advertisement shall be made in the local dailies. The notification shall contain
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information about the number of available seats for admission, subject/discipline, criteria for admission etc.

- 101.4.12 All academic department of MBB University offering Ph.D. Program shall intimate the office of the Controller of Examinations well in advance about the number of vacant seats available for admission to the Ph.D. Programme in that year.

102 Eligibility of an International Candidate for Ph.D. Program:

- 102.1 An International Candidate possessing a Degree, considered equivalent to the M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized, by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.
- 102.2 The International candidate shall not require to appear in the written test of RET. However, they shall appear for the Viva-Voce in the department. Only the successful candidate shall be eligible for admission in the Ph.D. Programme.
- 102.3 A 3 (three) member committee consisting of concerned Dean, Head of the Department and Director, IQAC shall be entrusted to compare the equivalence of the international degree of the concerned candidate with that of M.Phil. Program of Indian Universities.
- 102.4 The Controller of Examinations shall send the documents of the International candidate to the equivalence committee/Department to confirm whether the applicant is eligible or not to be admitted to the department for Ph.D. Program.
- 102.5 The International candidates shall pay the requisite fee as per norms set by the University.
- 102.6 The Controller of Examinations shall inform the concerned candidates through e-mail and shall instruct the candidates to get admitted by the specific date.
- 102.7 After admission, all other rules and regulations of the Ph.D. Programme of International candidate shall be the same (if not otherwise stated).
- 102.8 An International candidate on arrival in the MBB University shall report to the Controller of Examinations for completing the 'formalities of an International student'.
- 102.9 **Documents required:** At the time of admission in Ph.D. Programme in the University an international candidate shall produce the following documents in original and two sets of self-attested photocopies of the said documents:
- Filled in application form.
 - Receipt copy of email which was sent to the candidate concerned by MBB University for admission in Ph.D. Programme.
 - Valid Passport and Visa.
 - Two copies of filled up FORM A meant for 'International students', available in UGC website (www.ugc.ac.in).
 - Proof of adequate financial support/scholarship.
 - Medical fitness certificate from the appropriate medical authorities not below the rank of District Medical Officer or equivalent medical officer.

- vii. A certificate from local police station of his/her own country stating that he/she has no criminal record, no FIR was lodged against him/her; he/she was not involved in any communal riot and any extremist activities etc.
- viii. After observing the formalities, the candidate concerned shall produce all the testimonials/ certificates in original to the Chairperson, Departmental Research Committee (DRC) of the concerned department. Then he/she shall submit the requisite fees prescribed for International candidate and complete other necessary formalities in the department for admission.
- ix. On the day of admission the student concerned shall report to the Foreign Registration Officer (FRO) office, Agartala with necessary documents and shall obtain permission for stay in India.

103 Cancellation of Admission:

- a) If any candidate, Indian/ International submits the fake/fabricated, certificate/testimonial during admission procedure, or provide any wrong information, his/her admission to the programme is liable to be cancelled. In such cases, final decision shall be taken by the Academic Council of the University.
- b) During Ph.D. work if there is any kind of serious allegation against the scholar concerned, like harassment to women's, participation in social/ethnic violence, disobeying of the hostel rules or breaking of discipline at any level, copying in examination hall, involved in plagiarism in thesis, ragging and it is proved, then the admission of such candidate in Ph.D. Programme of MBB University shall stand cancelled.
- c) If a Registered Ph.D. Scholar is found to be involved in any part time/full time/ contractual job in addition to grant of non – NET/ any other scholarship/any financial assistance from project, his/her registration shall stand cancelled.

104 Research Eligibility Test / University Entrance Test to the Ph.D. Programme:

- 104.1 Syllabus of RET will be based on the post graduate syllabus of the concerned subject of MBB University. The syllabus of RET shall consist of 50% of research methodology and 50% shall be subject specific. The qualifying marks for the written test of RET shall be 50%. A candidate securing 50% or more marks in the written test of RET shall be qualified for appearing in Viva-Voce examination of 100 marks before the Departmental Research Committee (DRC).
- 104.2 A Viva-Voce / Interview shall be organized by the concerned department where the candidates are required to discuss their research interest / area through a presentation before the Departmental Research Committee (DRC). The Viva-Voce shall also consider the following aspects, viz. whether :
 - a) The candidates possess the competence for the proposed research.
 - b) The research work can be suitably undertaken at the institute/college.
 - c) The proposed area of research can contribute to new/additional knowledge.
- 104.3 The question papers for the written part of RET in the respective subject shall be set by the faculty members of the concerned department and that shall be submitted by the Head of the Department to the office of the Controller of Examinations. The Board of Question Setters and Moderators shall be appointed by the Controller of

- Examinations with the approval of the Vice-Chancellor. The moderated question paper shall be submitted to the Controller of Examinations for further processing.
- 104.4 The students who have fulfilled all other essential requirements as mentioned and have cleared UGC/CSIR (JRF) examinations NET/SET/SLET/GATE or are teacher fellowship holders or have passed the M.Phil. Examination with coursework shall not be required to appear in the RET and they shall directly appear in the Viva-Voce examination.
- 104.5 The Controller of Examinations of MBB University shall conduct the Research Eligibility Test (RET) and also publish the result after getting its approval from the Vice-Chancellor.
- 104.6 The result of RET shall remain valid for 2 (two) years from the date of its publication of result.
- 104.7 **DRC:** There shall be a Departmental Research Committee (DRC) which shall consist of all the faculty members having Ph.D. (with at least three members). If a department having less than 3 (three) faculty members with Ph.D. shall form a DRC incorporating required number of faculty member(s) having Ph.D. from the allied departments. If HOD is a Professor/Associate Professor, he/she shall be the Chair-person of the DRC. If HOD is not a Professor/Associate Professor in that case, Dean shall be the Chair-person.
- 104.8 The subject wise merit list shall be prepared by the concerned DRC on the basis of the performance of candidates in Viva-Voce examinations and shall be submitted to Controller of Examinations.
- 104.9 Admission to the Ph.D. Programme shall be on the basis of the subject wise merit list. RET qualified candidates shall join at the respective departments after filling up the necessary forms and submitting requisite fees in favour of MBB University. During admission a candidate has to produce all Testimonials/Certificates in original. However, if any Certificates/Testimonials appear to be fake/fabricated/tempered, the candidature of the applicant shall be cancelled and the applicant shall be liable to punishment. If the number of RET qualified candidates are more than the existing vacant seats in a department than the vacancy shall be filled up from the merit list in order of merit.
- 104.10 The DRC of the concerned department shall verify the original documents and if satisfied, shall allow the candidate concerned for submission of requisite fees.
- 104.11 The candidate shall be asked to fill the admission form available in the MBB University website to complete the admission procedure.
- 104.12 The Controller of Examinations after receiving the admission form from the department shall upload the name of the candidates admitted for the year, along with the name of Supervisor/co-supervisor and tentative research topic of the scholar concerned as per UGC norms.
- 104.13 All scholars, within 15 days of their admission, shall have to submit 'Anti-ragging affidavit' to the University, the format of which is available in MBB University website.

105 Eligibility of Affiliated College/Institute of MBB University for offering Ph.D. Program:

- 105.1 The Affiliated Colleges of MBB University having Post Graduate Program/Affiliated Research Institute/ any industry having R&D Program (not less than 5 years), may offer Ph.D. Program under MBB University.
- 105.2 Adequate Academic, Administrative and Infrastructural facilities in the College/ Research Institute/ Industry are required as per UGC (Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Degrees) Regulations, 2016, MBB University shall form an inspection team to judge eligibility of institute to offer Ph.D. Programme comprising of 3 (three) members, of which Dean of the concerned faculty shall be the Chairperson. The other two members of the committee shall be nominated by the Vice-Chancellor.
- 105.3 The team shall submit a report to the Vice-Chancellor. The Vice-Chancellor with his comment shall refer the matter of inspection report to the Academic Council for consideration. After getting the approval from Academic Council and Executive Council, the permission may be given to the institute for offering Ph.D. Programme as per rules and regulations of Ph.D. - 2020 of MBB University.
- 105.4 A college teacher (where post graduate programs are not being offered) having Ph.D. degree, may be allowed to guide the Ph.D. student provided that such teacher obtains a formal permission from the University. While offering such permission the following points shall be adhered to:
 - I. The college where teacher is working has required infrastructure, supporting administrative and research promotion facilities.
 - II. Such Ph.D. supervisor should have academic link with the PG Department of MBB University.
 - III. The said University department forms an RAC (Research Advisory Committee).
 - IV. Such a scholar has passed Ph.D. Course Work examinations.
 - V. The progress report of the scholar is to be submitted to the University department through the supervisor.
 - VI. For all activities related to Ph.D. programme the scholar concerned is to present himself/herself in the University department. For this purpose no TA/DA shall be paid to the supervisor/scholar concern.
 - VII. If such supervisor is transferred from the college concerned / go for retirement / leave the job, then the concerned University department shall try to accommodate the student if the faculties are willing. In case the scholar cannot be accommodated, the University shall not take any responsibility to accommodate the scholar. Before admission to the programme both supervisor and student shall have to give a legal undertaking in this respect.
- 105.5 Notwithstanding anything contained in this Regulations or any other rules or Regulations, for the time being in force, no University, institution and college shall conduct Ph.D. Program through distance education mode.
- 105.6 Part-time Ph.D. Programme may be allowed with provision that all the conditions mentioned in the extent of Ph.D. Regulations, 2016. Conversion of a full time scholar to part time scholar and vice-versa may be allowed by the University on valid reasons, only once in the entire period of research program.

106 Ph.D. Course Work:

- 106.1 After the publication of the result of RET the selection of the supervisor for a successful student shall be decided by the department in a formal manner considering the limit of the number of students for a faculty member, adherence to specializations as found among the faculty supervisors, and the research interest of the students as indicated in his/her bio data. The selection of Supervisor shall not be left to the individual student or the teacher rather it will be preferred to have the unanimous decision of the department.
- 106.2 After having been admitted, each student shall be required to undertake Course Work for a period of one semester of 6 (six) months. The course work will be treated as pre-requisite for Ph.D. programme. However for candidates having M.Phil. Degree where admission at the M.Phil. through an entrance examination and completion of course work has successfully been observed at the M.Phil. level, undertaking of Course Work shall not be required.
- 106.3 Four courses/papers, each of 4 credits have been assigned to Ph.D. Course Curriculum. Two courses of research methodology (4 credit each) or 100 marks which shall cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work etc. Other Courses shall be advance area of research in the subject and seminar/practical/book review/project and assignments etc.

Course name	Course Contents	Marks/Credits
Research methodology 1	Quantitative Methods, Qualitative Methods, Computer Applications, and Research Ethics.	100 marks/4 credits
Research methodology 2	Review and critic of published research in a relevant field, training, field work, communication skill.	100 marks/4 credits
Advanced area of research in the subject	To be decided by the concerned department.	100 marks/4 credits
Seminar /Practical/ Project and Assignment	To be decided by the concerned department.	100 marks/4 credits

- 106.4 Contents of the subjects/papers will be determined by the respective departments.
- 106.5 To be eligible for appearing at Ph.D. course work examination, each student shall have a minimum of 75% attendance in the classes. A student having attendance between 65% to 75% may be considered as eligible to appear as non-collegiate candidate and shall have to pay non-collegiate fee as per the rate of the Post graduate Course. No student shall be allowed to appear in the examination if attendance is less than 65%.
- 106.6 Candidates who failed to qualify in the first attempt may be allowed 2 more consecutive chances when the two next consecutive Ph.D. course examinations are held.
- 106.7 All the departmental faculties having Ph.D. degree shall be involved in the process of assessments and evaluation of Course Work papers.

- 106.8 The duration of examination shall be of 3 hours for each theory papers of 100 marks. The fees for the examinations will be same as the Post Graduate course examination or as will be determined by the University from time to time.
- 106.9 Proposals containing the names of paper-setters/examiners shall be submitted confidentially by the respective HODs to the Controller of Examinations, MBB University.
- 106.10 Paper-setting, moderation and evaluation of answer scripts will be as per existing practice followed in the Post Graduate courses in the university.
- 106.11 There will be 5 questions of 20 marks to be answered out of 8 questions in Paper-1, 2, & 3.
- 106.12 The Board of examiners of the respective departments will consider the result of the Ph.D. Course Work Examination. However, the Vice-Chancellor may constitute a special Board of Examiners for any particular department if it is considered necessary.
- 106.13 The minimum aggregate pass marks for Ph.D. Course Work Examinations shall be 50% subject to the securing of a minimum of 40% in each paper.
- 106.14 The Vice-Chancellor's decision shall be final in all matters related to the Ph.D. Course Work Examination.
- 106.15 To undertake the Ph.D. Course Work, a candidate who is employed shall be required to submit the NOC by the employer allowing him /her to attend the Course Work classes.
- 106.16 Research Advisory Committee (RAC):**
- 106.16.1 The Ph.D. programme will be monitored by Research Advisory Committee (RAC) to be constituted for each individual research candidate by the Departmental Research Committee.
- 106.16.2 The research supervisor of a scholar shall be the convener of RAC. The committee shall have the following responsibility:
- a) To review the research proposal and finalize the topic of research.
 - b) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
 - c) To review the work periodically and assist the progress of the research work of the research scholar.
- 106.16.3 All RAC members should have Ph.D. Degree. An RAC shall consist of 5 (five) members including the supervisor as Convener of the RAC. One external expert in the relevant subject and at least 2 (two) full time faculty from the department concerned including the supervisor shall be members of the RAC. In case there is any co-supervisor, he/she will be also a member of the RAC. In such cases there shall be 2 faculties from the department [instead of 3 (three) members]. There shall be one external expert of the concerned subject belonging to the University/industry/research institution etc., other than MBB University. Three members shall constitute the quorum of the RAC meeting.
- 106.16.4 For a department in which sufficient number of whole time faculties is not available in the concerned department of the University, the DRC concerned may constitute the RAC for that subject with requisite available members from the allied

department including at least one external expert in consultation with the Vice-Chancellor/Dean of the faculty concerned.

106.17 Allocation of Research Supervisor:

- 106.17.1 All full time teachers of the University having Ph.D. degree shall be eligible to act as supervisor/co-supervisor. In case of Professor there should be at least five research publications in refereed journals/ reputed journals and in case of Associate / Assistant Professor of the university there should be at least two research publications in refereed journals / reputed journals in their credit. Provided that in areas / discipline where there is no or only a limited number of refereed journals/ reputed journals, institution may relax the above condition for recognition of a person as a research supervisor.
- 106.17.2 In exceptional cases, an Eminent Academician/ Vice-Chancellor/Director of Central institutions/ Officer or staff of any University having Ph.D. Degree and at least one year of experience in research activities as evidenced by the research publications in academic journals / books etc. may act as supervisor or co-supervisor of Ph.D. of the University. Such candidate will have to submit their supportive testimonials, published papers and articles to the Convener of the DRC of the concerned department and be approved from the Academic Council. The external supervisors are not allowed. However, co-supervisor can be allowed in inter-disciplinary areas from other department of the same institute or from other related institutions/ industry/research institute, with the approval of the Research Advisory Committee.
- 106.17.3 The College/Institute teachers are also eligible to act as a research supervisor if the college/institute with PG courses.
- 106.17.4 The college teachers can act as a supervisor in concerned PG department of MBB University if they have Ph.D. and two publications in refereed / reputed journals with permission from the Directorate of Higher Education. Such cases will be decided in the DRC of the concerned department before the commencement of the Ph.D. programme.
- 106.17.5 The allocation of research supervisor for a selected research scholar shall be decided by the DRC concerned depending upon the number of scholars for Research Supervisor, the available specialization among the supervisors and research interests of the scholars as indicated by them at the time of interview or Viva-Voce.
- 106.17.6 In case of topics which are of inter-disciplinary nature where the DRC concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/College/ Institution/Industry having R&D programme / Foreign Faculty / Eminent Professor on such terms and conditions as may be specified and agreed upon by the consenting organizations.
- 106.17.7 A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and

an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars.

- 106.17.8 In case of relocation of a Ph.D. programme of a woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these Regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will, however, give due credit to the parent guide and the institution for the part of research already done.
- 106.17.9 If any supervisor quits MBB University or goes on lien to other institute or retired from service then he/she shall arrange a proper co-supervisor for such scholar(s) before he/she goes to quit/lien/retire, with the approval of DRC.
- 106.17.10 If there is any unfortunate demise of a supervisor, then the concerned DRC shall do the needful so that the scholar (s) under such supervisor get a new supervisor from the department, within three months time and shall inform the appropriate authority accordingly. If the intake capacity of such scholar is already filled up under any supervisor as per guidelines of UGC, he/she may supervise the scholar as special case. However, formal permission of the Vice-Chancellor is required in such cases.
- 106.17.11 It may be noted that supervising one candidate is equivalent to co-supervising two students. Co-supervisor will earn 0.5 Point only.
- 106.17.12 The Controller of Examinations shall maintain a list of recognised supervisors as recommended by the Board of P.G. faculties of the concerned department and duly approved by the Vice chancellor.
- 106.17.13 If after registration, a candidate applies for a change of his/her supervisor for genuine reasons to the Convener of the Departmental Research Committee, the DRC shall consider the application after getting no-objection from the supervisor. In case of any difficulties, matter may be referred to the Vice-Chancellor.
- 106.17.14 The research laboratory of the affiliated colleges/research institute of Tripura where the candidate desires to carry out the research work, shall have to be enlisted as recognised research laboratories for that purpose after proper inspection by the University.

106.18 Registration:

- 106.18.1 After successful completion of Course Work examination, a research scholar shall submit seven copies of the proposed research work in about 1000 words to the Ph.D. supervisor within one year of publication of the result of Ph.D. Course Work examination. The proposed research work shall be named as 'synopsis'. The synopsis shall cover the following points:
- a) Title of the proposed Ph.D. thesis.
 - b) Introduction/statement of the problem
 - c) Literature survey
 - d) Objectives of the research
 - e) Significance of the work
 - f) Proposed methodology

g) Hypothesis (if any)

h) Chapterization

i) Bibliography

106.18.2 **Synopsis:** The synopsis submitted to Ph.D. Supervisor shall be considered by the relevant Research Advisory Committee (RAC). The candidate shall be asked by the Supervisor to remain present in the meeting convened there upon for a presentation & discussion on his/her synopsis. Evaluation of Synopsis shall be made by the RAC members. If the RAC is not satisfied with the synopsis and other documents submitted by the candidate, it shall advise the candidate, through the Supervisor, along with necessary suggestions to submit a revised synopsis for reconsideration.

106.18.3 The synopsis approved from RAC will be placed in the Board of Faculties and the date of Board of Faculties will be the date of the registration of the Ph.D. of the concerned student. The synopsis will be finally approved from the academic council and then the Controller of Examinations will issue the registration certificate of Ph.D.

106.18.4 The entire process should be completed within a minimum period of two and half months from the date of submission of the synopsis, preferably.

106.18.5 After the synopsis is approved by the Board of Faculties, the candidate will be informed by the Chairman of the Board of Faculties of the concerned department that synopsis has been approved and the candidate may deposit the prescribed fee of first installment as decided by the University authority from time to time. The approved plan of work along with the duly filled Registration Form by the candidate shall be sent by the Chairman of the Board of Post Graduate Studies of the concerned department to the Controller of Examination. It will be reported to the Academic Council for further necessary action. The Registration for Ph.D. program may then be granted to the candidate by the Controller of Examinations. In all the cases, however, the date of the approval of the Board of Post Graduate studies shall be treated as the date of registration.

106.18.6 A candidate may be allowed to register for Ph.D. program in the subject in which he/she has obtained a Master's degree. However, a candidate having Master's degree in any of the allied subjects of a particular group may also carry out doctoral research in the subjects. Subject to the condition that such candidate shall have individual co-supervisor from their respective mother subjects to endorse the conferring the Ph.D. Degree as belonging to the particular mother subject. Such candidate will clear the Course Work in a subject he/she has passed the Master Degree.

106.18.7 If the Board of Post Graduate Studies (BPGS) refers back the synopsis for correction, then as per suggestion of the Board of Post Graduate studies, the scholar shall do the needful and shall submit the same to the RAC. The RAC in its second meeting shall approve the synopsis and shall place the corrected synopsis to the Board Post Graduate Studies again. If the Board Post Graduate Studies approves, the date of registration of the scholar concerned shall be the second approval date of BPGS. If Board Post Graduate Studies does not approve even in second time, the scholar shall be advised to quit the program.

106.18.8 In all the cases the synopsis is to be made final before submission of Summary of Result and the due approval is to be taken. A scholar shall not be allowed to change his/her synopsis / plan of work once summary of result is submitted.

106.18.9 A Ph.D. scholar cannot join any other Regular/Distance mode courses conducted by MBB University or any other University. If inconsistencies are detected in this matter,

the research candidate may run the risk of losing the attainment of registration of Ph.D. in this University.

106.18.10 A part time scholar shall be guided by the same Rules and Regulations, submission of fees, synopsis, and all other procedural matters as prescribed for regular candidates. However, there shall be no attendance bar for a Part time scholar.

106.18.11 A Master's degree in the Distance Mode may be accepted if it is recognized by the UGC. Off-campus Degree will not be considered.

106.18.12 **Inter Disciplinary Works:** The inter-disciplinary research work may be allowed from among the subjects in the same group. For inter-disciplinary research work in between two subjects belonging to different groups, the supervisor shall seek permission from the Vice-Chancellor who will in turn seek recommendation in this regard from a committee to be constituted for the purpose comprising of the Dean of the concerned faculty and the other faculty members, if necessary. But following conditions may be considered:

- a) A candidate may be allowed an allied subject as mentioned above if the resources in terms of guidance, laboratory, and library facilities are available in the concerned department.
- b) A candidate who passed course work from Dept. A and found supervisor in Dept. B should have a Co-supervisor from Dept. A, from which he/she will be awarded Ph.D. degree.

106.18.13 **Conditions for Employed Candidate:**

- a) Application of employed candidate shall be accompanied by No Objection Certificate (NOC) and the granting of the necessary leaves from the employer for carrying out the Research Work.
- b) In case of laboratory based Science subjects, the employed registered candidates shall be required to do research work in the laboratory recognized by the University for at least 180 days (including vacations) during the entire period of the Ph.D. program.
- c) Candidates not belonging to the state of Tripura, if required for Ph.D. shall have to fulfill the essential stay requirement of 180 days during which the candidate shall make himself/herself available for various academic & research activities in the department. The supervisor and concerned Head of the Department shall have to certify to this effect.

106.19 Attendance of Registered Students:

A register shall be maintained by the HOD to monitor the attendance of Ph.D. Scholars. All the full paid Ph.D. Scholars undergoing the Research Work shall sign the register on every working day, when they are within station.

107. Leave:

107.1 The Ph.D. Scholars are not eligible for vacations. They are eligible for enjoying the general holidays and in addition, the leave of absence for 15 days a year subject to the approval of the Supervisor.

107.2 All the requests for leave by the Ph.D. Scholars shall be recommended by the Supervisor and sanctioned by the HOD concerned.

- 107.3 A Ph.D. Scholar, who is a married woman, is eligible for maternity leave for a period not exceeding 180 days, once during the entire period of Ph.D. Scholarship.
- 107.4 A Ph.D. Scholar may be permitted leave for field work for a maximum of 6 months in the entire duration of the programme. The Ph.D. Scholars who may need more than 6 months for completing the field work shall have to obtain prior special approval of the Vice-Chancellor through the Supervisor. The concerned Supervisor must duly recommend all such requests.
- 107.5 The Ph.D. scholars who are engaged in field work should send a monthly report of their progress of their work to their respective supervisors.
- 107.6 With a view to increasing participation in seminars or conferences/workshop/training programmes etc., the University may grant special leave to Ph.D. scholars. Such application should accompany an invitation received by the Ph.D. scholar and should contain the Supervisors recommendation.

108. Public Seminar and submission of thesis:

- 108.1 The medium of instruction in Ph.D. Program shall be English. So a Ph.D. candidate shall present his/her public seminar in English. The Ph.D. shall be written in English. However, medium of instruction, Public seminar, viva-voce examinations and writing of the thesis on language subjects other than English may be done either in English or in the language concerned.
- 108.2 The Ph.D. scholars must publish at least one research paper in refereed journal / preferably UGC listed journals and make two paper presentations in conferences / seminars before submission of the thesis for adjudication and produce evidence for the same in the form of presentation certificates and / or reprints.
- 108.3 The Summary of Results may be submitted after a minimum period of two years from the date of registration by a full time research scholar and after two and half years by part time research scholar.
- 108.4 The research candidates shall submit seven copy of the summary of results in about 5000 words along with a soft copy to the Supervisor /Convener of RAC. Summary of Results should be submitted along with the statement of Anti-plagiarism checked by the candidate and duly certified by the Supervisor. The extent of plagiarism part in thesis shall not exceed 10% (Ten percent). The amount of plagiarism part is subject to change from time to time.
- 108.5 The convener of RAC after receiving the Summary of Results shall distribute these to the members of the RAC at least 15 days prior to public seminar. In addition to it one e-copy will be sent to external expert other than RAC external expert and the e-report shall be brought. After receiving the reports from RAC internal members, external members and e-copy external expert, the RAC convener shall arrange a public seminar in the department where the candidates shall have to present the complete work and defend the results in presence of the RAC members. At least three members of RAC shall form the quorum of RAC meeting for the public

seminar. One of the external experts shall remain present in the public seminar (either RAC external member or e-copy external expert whosoever is available). During the public seminar any member of the RAC or any member from the public could forward specific suggestion on the work.

- 108.6 If the report of Summary of Results is not found satisfactory by the majority of the members, then the committee shall suggest the candidate to revise the work on satisfactory level. A scholar may do accordingly and may re-submit the summary within three months period. The supervisor shall arrange for a second meeting of public seminar till the satisfactory report is obtained.
- 108.7 Immediately after the public seminar, a meeting of the RAC shall be held in which the members shall discuss about the performance of the candidate in the seminar and suitability of the results for submission of the thesis. The convener of the RAC shall send to the Chairman of the BPGS of the concerned departments the proceedings of the meeting along with the approval copy of the summary of result and a panel of external adjudicators comprising the names of six experts excluding the members of the RAC and the members of the BPGS. The list of adjudicators as recommended by the BPGS along with the proceedings of the meeting and the approved copy of the Summary of Results will be sent to the Controller of Examinations by the Chairman, BPGS as early as possible.
- 108.8 The candidate shall be permitted by the University to submit the complete thesis of four copies after any time from public seminar, if the summary of results and the performance in the seminar are found satisfactory. However, there may be reasons for the research candidates to incorporate the suggestions, if any that are put forward in the public seminar. The candidate shall be informed by the Controller of Examinations accordingly.
- 108.9 In case of failure to submit the thesis within the stipulated period of registration, the candidate shall have to apply to the Vice-Chancellor before the date of expiry of his/her registration for extension of registration period through his/her supervisor. The Vice-Chancellor may grant extension up to a maximum period of two (2) years spells of one year each on the recommendation of the supervisor and the Dean of the faculty concerned. After the expiry of the extended period, the registration shall stand automatically cancelled. Even after such expiry the candidate may apply for re-registration of the same thesis. In that case the re-registration of the thesis will undergo the process mentioned in the clause of approval of synopsis. The time gap of two and half years from the date of registration to time of offering public seminar, if it was not previously offered or the other mandatory time gap from the registration to the submission of thesis which have already undergone the public seminar may be waived off by the competent authority as such.
- 108.10 If the RAC does not approve the Summary of Results and is not satisfied with the performance of the candidate in the public seminar, it can recommend the necessary suggestions for improvement of the work and for re-submission of the summary of results by the candidate through his/her supervisor to the Chairman of BPGS of the department concerned.

108.11 Even after revision, the RAC does not approve the case the candidate shall not be allowed by the University to continue with the work.

108.12 A certificate shall be required from the Supervisor who shall specifically mention that the candidate has completed the work under his guidance and to his /her satisfaction in accordance with the approved plan of work/synopsis. The supervisor shall also certify that all the valid suggestion given by the RAC and the others in the public seminar report has been incorporated in the thesis by the candidate.

108.13 The standard format (as prescribed) for the front cover, the spine and inner first page of the Ph.D. Thesis should be strictly adhered to.

109. Evaluation of the Thesis and viva voce:

109.1 The Vice-Chancellor shall appoint a Board of three examiners, consisting of the supervisor and two external experts from the panel of experts submitted by the Chairman, BPGS concerned for adjudication of the thesis.

109.2 After the thesis has been recommended for award of the Ph.D. degree by all the three adjudicators, the candidate shall be asked open Viva-Voce to be conducted in this regard.

109.3 If the adjudicators has recommended for minor correction or if there is any ambiguity or conditionality in the report then the correction is to be made before the Viva-Voce examination and it be approved by the Vice-Chancellor.

109.4 If any two of the three examiners recommend the thesis unambiguously and unconditionally, but the third examiner does not recommend it, the thesis shall be sent to the external member of RAC for adjudication. After obtaining the report of fourth examiner, the case shall be finally settled in accordance with the process as mentioned in the immediately preceding paragraph.

109.5 One of the external adjudicators who has examined the thesis shall be the external examiner for the Open Public Viva-Voce, which shall be conducted in the department concerned in presence of the Board of Examiners comprising the external adjudicator, supervisor and the internal members of the RAC. The supervisor shall be the convener of the Viva- Voce.

109.6 The examiner of Viva Voce shall examine the candidate in respect of the result of the thesis and the concerned subject area of the thesis to their satisfaction. The results of the adjudicators of the thesis shall be provided to the Board of Examiners for conducting the Viva-Voce and the candidate may be asked to explain and defend the points which might have been raised by the adjudicators, to the satisfaction of the examiners.

109.7 The three members including the supervisor and external adjudicator will form the quorum of Viva- Voce.

- 109.8 In case the Chairman of the BPGS of the concerned department and the supervisor are the same person a senior faculty member from RAC may be nominated by the Vice -Chancellor for the Viva Voce.

110. Award of Degree:

- 110.1 All the reports of the adjudicators of the thesis and the reports of the Viva-Voce shall be placed before the concerned Board of Faculties or an approved body constituted by the Board of Faculties concerned preferably including the Dean of the faculty concerned and one other senior Board of faculty members for its consideration and recommendation for the award of the degree. The name of the senior member shall be approved by the Vice-Chancellor.
- 110.2 The Vice-Chancellor shall recommend / approve for the award of Ph.D. Degree to the candidate and shall report the same to the Academic Council duly for approval. A Provisional Certificate may be issued to the candidate by the University to the effect that the Degree has been awarded in accordance with the Provisions of these UGC regulations, 2016.
- 110.3 After the approval of the Vice-Chancellor/ Academic Council, a notification shall be issued by the University regarding the award of Ph.D. Degree to the candidate.
- 110.4 The Ph.D. Degree under the seal of the University and signed by the Vice-Chancellor shall be given to the candidate in the next convocation of the University.

111. Rate of Fee Structure:

- 111.1 Fee structure for the Ph.D. program shall be as follows:
- a) Application fee: Rs.500 for Indian student or as decided by the University from time to time shall be paid by the candidate.
 - b) Admission Fee for the Course Work Examination: As per the prevailing PG admission fee.
 - c) Fees for RET examination: As per the prevailing PG examination fee.
 - d) Registration fee: Registration fee of Rs. 15,000 to be paid in three installments.
First Installment: Rs. 5000(at the time of Ph.D. Registration)
Second Installment: Rs.5000 (at the time of pre-Ph.D. public seminar)
Third installment: Rs. 5000 (at the time of submission of final thesis)
- 111.2 The fees for international student will be decided by the University as and when it requires. However, fees may be changed / revised from time to time.

112. Unfair means and Plagiarism:

- 112.1 In case, a Ph.D. candidate is found adopting or suspected of adopting unfair means or lifting of others work and inserting it in his or her work without proper acknowledgement, credit and reference, such penal action against the offender(s) may be taken by the University as may be necessary to uphold the sanctity and integrity of the examination system/ research work, and the credibility of the University.

113. Note:

- 113.1 In case of any doubt or difficulty as to the interpretation of these Regulations, the matter may be referred to the Vice-Chancellor and his/her decision will be final.
- 113.2 The modified Ph.D. Regulations shall come into force from the date of the Meeting of the MBB University Council.
- 113.3 If any difficulty arises in giving effect to the provisions of these Regulations for Doctor of Philosophy (Ph.D.) the Vice-Chancellor may by order make such provisions of these present Regulations for Doctor of Philosophy (Ph.D.) as may appear necessary to the functioning of Ph.D. activities for removing the difficulty.

114. List of Inter-Departmental allied programme for Ph.D.

A. Group of Language and Literature

Bengali
English
Hindi
Kokborok
Linguistics
Pali
Sanskrit

B. Group of Physical Science

All Engineering Branches
Chemistry
Civil Engineering/Remote Sensing/ GIS
Environmental Engineering/Environmental Science
Geography and Disaster Management
Medical Science
Pharmacy
Physics

C. Group of Mathematical Science

Applied Mathematics
Bio-Informatics
Computer Applications
Computer Science
Environmental Science
Information Technology
Mathematics
Micro-Biology, Molecular Biology and Bio-Informatics
Physics
Pure Mathematics
Statistics

D. Group of Bio Science

Agriculture
Bio Technology
Botany
Chemistry, Bio chemistry
Environmental Engineering/Environmental Science
Fishery

Forestry and Bio diversity
Horticulture
Human Physiology
Micro Biology
Molecular Biology and Bio informatics
Nursing
Pharmacy
Veterinary and Animal Science
Zoology

E. Group of Social Science

Anthropology
Archaeology
Cultural studies
Economics
Education
Environmental Science
Geography & Disaster Management
History
Human Rights
Journalism and Mass Communication
Law
Musicology
Philosophy
Political Science
Psychology
Public Administration
Rural Studies
Social Work
Sociology

F. Group of Commerce and Management Science

Business Management
Commerce, Finance and Taxation
Disaster Management
Economics
Environment
Journalism
Law
Library & Information Science
Mass Communications
Psychology
Rural Management & Development

G. Group of Engineering

Applied Mathematics
Chemical and Polymer Engineering
Civil Engineering
Computer Science and Engineering, Engineering Physics, Physical Science
Electrical Engineering
Electronics and Communication
Environmental Engineering
Information Technology

Library & Information Science
Material Science in Engineering
Mathematics
Mechanical Engineering
Rubber Technology
Statistics

H. Group of Arts & Music

Cultural Studies
Dance
Film & Video Production
Fine Arts
Graphic Arts
Mass Communication
Music

I. Group of Education

Disabilities & Rehabilitation Studies
Education
Physical Education
Psychology
Sports Medicine

The above mentioned list of subjects is indicative. The number and names of allied subjects may vary on recommendation of the Board of Post Graduate Studies with the approval of Academic Council or Vice-Chancellor.

115. Ph.D. Thesis Format:

A)* Dimensions of outer front cover: Hard bound

B) The spine of the Ph.D. thesis shall have in vertical print only, the title of the thesis in capital letters:

Colour specifications for A & B:

Sl. No.	Base Colour	Font Colour
01	White	Black
02	Deep Blue	Golden
03	Deep Maroon	Golden

C) Dimension of inner first cover: A4 Size, Colour: White
(See sample layout)

D) Printing area: Minimum 2.5 cm margins on all sides 1.5 space between lines

The thesis must be formatted in word file/Latex of computer with the use of 12 size font and laser printed with a minimum of 600 dpi resolutions.

N.B.: Every Ph.D. Scholar should strictly adhere to this prescribed format.

Digressions of any sort shall automatically lead to decision for re-submission.

(A)

← 8 inches →

(Title of the thesis in Capital letters, 14 Normal + Bold)

THESIS SUBMITTED FOR THE AWARD OF DEGREE OF DOCTOR OF PHILOSOPHY IN
_____ (Name of the subject concerned) IN PARTIAL
FULFILLMENT OF THE RESEARCH REQUIREMENTS.

(In Capital, 12 Normal + Bold)

↑
11 Inches
↓

By

(Name of the Research Scholar in Capital, 12 Normal + bold)

DEPARTMENT _____

FACULTY _____

UNIVERSITY _____

ADDRESS _____

(all in Capital Letters, 12 Normal + Bold)

(Enrolment / Registration No. of the candidate with year)
In 12 Normal +Bold

YEAR OF SUBMSSION _____

ANNEXURE-I

MBB University
Agartala-799004
Tripura, India

Ph.D. Form I

**To be filled for
Joining the Course-Work
after Qualifying in the
Research Eligibility Test
in the Year 2.....**

Attach a Recent
Passport Size
Photograph

1. Name of the Student:
2. Department/Centre:
3. Local Address of Student:
4. Permanent Address of Student:
5. Mobile Phone no. of Student: 6. Email ID of student:
7. Name of Father of Student:
8. Name of Mother of Student:
9. Mobile Phone no. of one Parent: 10. Email ID of a Parent:
11. Category: Unreserved /SC/ST/OBC (circle one only) 12. Male/Female/Transgender (circle one only)
13. Marital Status: Unmarried/Married/Divorced/Widowed (circle one only)
14. If Married: a. Name of Spouse:
b. Mobile Phone no. of Spouse:
15. Special Ability Status (if any):
16. Ph.D. will be done FULL TIME/PART TIME (circle one only)
17. If Full Time: Fellowship Type: Inspire/JRF/Non NET/Other (circle one only). Attach appropriate certificates.
18. If Part Time: a. Name of Employer:
b. Full Address of Employer:
c. Phone No. of Employer:
d. Email ID of Employer (if available):
e. No Objection Certificate from Employer Attached? yes/no (If “no” joining is not allowed)
f. Leave for attending Course Work classes granted? yes/no (If “no” joining is not allowed)
19. Areas of Interest for Ph.D. Research:
20. Bachelors Degree of Students: a. Year.....
b. Degree.....
c. University/Institute.....
d. Final % of Marks or CGPA.....
21. Masters Degree of Student: a. Year.....
b. Degree.....
c. University/Institute.....

d. Final % of marks or CGPA.....

(Attach a self-attested copy of final transcript)

e. Migration Certificate Attached? yes/no (If “no” joining is not allowed.)

22. I, Shri/Smt....., son/daughter of Shri.....

.....state that all the information given above are true. I have read the latest Ph.D. Regulations of MBB University, 2020 and understood the Regulations. I will abide by these Regulations and other rules and regulations of MBB University while pursuing my Ph.D. studies in MBB University. I also understand that joining the course-work classes conducted in MBB University does not guarantee me finding a supervisor in the Department/Centre and/or performing research in my area of interest.

Signature of Student: Place:

Date:

23. Verified and Admitted for Course Work/Rejected

Signature of HOD/Dept. Coordinator: Date:

24. Recorded in the register.

Unique Enrolment No. Assigned to Student:

Signature of the Dealing Clerk in Ph.D. Section..... Date:

25. Signature of Dean..... Date:

MBB University
Agartala-799004
Tripura, India

Ph.D. Form II

To be filed by DRC for Allocation of Supervisor/Co-Supervisor

1. Name of Student: 2. Enrolment No.
3. Department/Centre:
4. Area of Interest of the Student for Ph.D. Research.....
5. Name of Supervisor for the Student.....
6. Name of Co-Supervisor for the Student (if needed).....

I, Dr. agree to serve as the Supervisor of the student named above.

Signature..... Date:

I, Dr..... agree to serve as the Co-Supervisor of the student named above.

Signature..... Date:

We certify that the Supervisor and Co-Supervisor selected satisfy the latest PhD Regulations of MBB University for being a Supervisor or Co-Supervisor of a PhD student of the Department.

Signatures of DRC members:

- a. Head of the Dept., Name..... Signature: Date:
b. Member Name..... Signature: Date:
c. Member Name..... Signature: Date:
d. Member Name..... Signature: Date:
e. Member Name..... Signature: Date:

Signature of Dean..... Date:

MBB University
Agartala-799004
Tripura, India

Ph.D. Form III

To be filled by A Supervisor for the Formation of R.A.C.

1. Name of Student: 2. Enrollment No.....

3. Department/Centre:

4. Area of Interest of the Student for Ph.D. Research.....

5. The RAC of this student consists of the following members:

(i) Supervisor: Name..... Initials.....

(ii) Co-Supervisor: Name..... Initials.....

(iii) Member: Name..... Dept..... Initials.....

(iv) Member: Name..... Dept..... Initials.....

(v) External Member: Name.....

Organization.....

Department.....

Signature.....

R.A.C. formation is Approved/Not Approved (circle one choice)

Signature of Chairperson of BPGS: Date:

Signature of Dean / Vice Chancellor: Date:

ANNEXURE-L

MBB University
Agartala-799004
Tripura, India

Ph.D. Form IV

To be filled by An Adjudicator of a PhD Thesis Summarizing His/Her Opinions

1. Name of Candidate:

2. Title of the Thesis:

Please note that this Form IV should be accompanied by a report (preferably in English) Commenting on the strengths and weaknesses as well as specific suggestions for the improvement of the thesis as per the guidelines in the covering letter. This recommendation form is to mainly facilitate the Authorities of MBB University in deciding appropriate action for the thesis. Please staple the report to this form.

In the Table below please put a check mark (✓) in the last box in one row only.

Category A	Thesis is worthy of a award of PhD degree.	
Category B	The thesis becomes worthy of a PhD degree after the suggested modifications/corrections have been done and the modifications verified by the Supervisor(s).	
Category C	The thesis requires major modifications as suggested in the report, and the thesis must be sent to me/other examiners after the changes have been incorporated.	
Category D	The thesis is not worthy of a PhD degree.	

Signature of the Adjudicator: Date:

Adjudicator's Name:

Affiliation:

Address:

Email ID: Mobile Phone no.

The report is received on date..... Signature of the Dealing Clerk.....

MBB University
Agartala-799004
Tripura, India

Ph.D. Form V

To be filled by Examiners of PhD Viva Voce

1. Name of Candidate:
2. Department/Centre:
3. Title of the Thesis:
4. Date of Viva: 5. Venue:

Please note that this Form V should be accompanied by a report (preferably in English)

Commenting on the strengths as well as specific suggestions (if any) for further improvement of the research work and the thesis. This recommendation form is to mainly facilitate the Authorities of MBB University in deciding appropriate action. Please staple the report to this form.

In the Table below please put a check mark (✓) in the last box in one row only.

Category A	The work is worthy of a PhD degree.	
Category B	The work becomes worthy of a PhD degree after the suggested modifications/corrections have been done.	

Signature of the Supervisor: Date:

Signature of the Co-Supervisor: Date:

Signature of the Examiner: Date:

Examiner's Name:

Affiliation:

Address:

Email ID: Mobile Phone no.

The report is received on date..... Signature of the Dealing Clerk.....

Satyadeo Poddar
(Professor Satyadeo Poddar)
Vice-Chancellor
Maharaja Bir Bikram University,
Agartala